

## BAPTIST GENERAL ASSOCIATION OF VIRGINIA

2828 Emerywood Parkway  
Henrico, VA 23294  
BGAV.org  
800.255.2428

Thank you so much for volunteering through the Baptist General Association of Virginia (BGAV). The desire of your church and individual congregants to serve Christ is important to us, and we will do all we can to help fulfill that calling.

As a Kingdom partner, we want to do all that we can do to ensure that we are providing a safe and secure environment for the minors and the intellectually or physically disabled with whom we work and minister to. To help us achieve this goal, we now require that each church complete a criminal background check through a reputable company for each adult 18 years or older planning to participate in a BGAV-sponsored event or mission trip. Any official background check your church has conducted within the past four years is acceptable.

If any background check comes back with a felony or serious driving issue, please contact our business office to confidentially discuss the issue. Any person who is found to have criminal convictions related to sexual offenses or felonies related to children shall in no case be permitted to attend. Some examples of offenses that will restrict a volunteer from service:

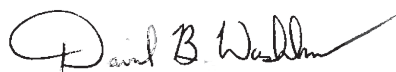
- Criminal homicide
- Aggravated assault
- Enticing a child
- Sexual abuse
- Sexual assault (rape)
- Kidnapping or unlawful restraint
- Incest
- Public lewdness or indecent exposure
- Injury to a child
- Abandonment or endangerment of a child
- Crimes related to the possession, use or sale of drugs or controlled substance

This process is not intended to question the character of the individual or their value to BGAV. Our sole concern is that we have done all that we can do to assure all involved that we are providing a safe and secure environment for our minors.

Once background checks have been completed for each person, ensuring that all of the above requirements have been met, please have a ministerial staff member or church officer complete and sign the certification statement and return to us three (3) weeks prior to the event.

We are deeply grateful for your partnership and excited that you want to help advance the Redeemer's Kingdom as part of the BGAV.

Sincerely,



David B. Washburn, Treasurer



Baptist General Association of Virginia  
**SPONSOR/VOLUNTEER  
 SCREENING CERTIFICATE**



Please list the name of each adult (18 years and older) who will be coming with your group (including staff, chaperones and visitors). You will need to conduct a criminal background check through a reputable company for each person listed. Any official background check that your church has conducted within the past four years is acceptable. If any background check comes back with a felony or serious driving issue, you must contact Leslie Straw to confidentially discuss issue at 800.255.2428, ext. 1296. (No personal information needs to be shared, only incident or issues). Any person who is found to have criminal convictions related to sexual offenses or felonies related to children shall in no case be permitted to attend.

A ministerial staff member or officer of your church must complete and sign the certification statement at the bottom of this page. The completed forms are due three (3) weeks prior to the event. Failure to comply may result in an inability to participate in the event or trip. Thank you for making the effort to protect the well-being of all our participants, as well as your own children and adults.

In addition, each volunteer must sign the Baptist General Association of Virginia Sponsor/Volunteer Expectations form. Please return all documents to \_\_\_\_\_.

Adult's Name	Gender (M/F)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	

I certify that our church, named below, has conducted a criminal background check for each person listed above, and we affirm him or her as an adult sponsor/volunteer for our group. I further certify that I am a staff member or officer of the church named below and, thereby, an official representative of the church.

Church Name \_\_\_\_\_

Church Phone Number \_\_\_\_\_

Church Address, City, State, ZIP \_\_\_\_\_

Ministerial Staff Member/Officer of the Church (Name Printed) \_\_\_\_\_

Ministerial Staff Member/Officer of the Church (Signature) \_\_\_\_\_

Date \_\_\_\_\_

Name of Event/Trip Attending \_\_\_\_\_

Date of Event Attending \_\_\_\_\_

Baptist General Association of Virginia  
**SPONSOR/VOLUNTEER  
EXPECTATIONS**



While acting as a volunteer with the Baptist General Association of Virginia (BGAV) the following rules shall apply:

1. Using, possessing, or being under the influence of tobacco products, alcohol, illegal, or illicit drugs will not be tolerated.
2. Volunteers serving with minors or the intellectually or physically disabled shall not abuse said individuals, including:
  - Any direct observations or evidence of sexual activity in the presence of or in association with individuals;
  - Any display or demonstration of sexual activity, abuse, insinuation of abuse, or evidence of abusive conduct towards an individual;
  - Sexual advances or sexual activity of any kind;
  - Infliction of physically abusive behavior or bodily injury to an individual;
  - Physical neglect of an individual, including failure to provide adequate supervision in relation to the activities of BGAV.
  - Actions causing mental or emotional injury to an individual;
  - The presence or possession of obscene or pornographic materials at any function of BGAV.
  - The presence, possession, or being under the influence of any illegal, illicit drugs;
  - The consumption of or being under the influence of alcohol while leading or participating in a function for individuals of BGAV.
3. Volunteers must treat all people with respect and consideration.
4. Volunteers shall not use or tolerate the use of profanity in the presence of individuals.
5. Volunteers must be free of physical and psychological conditions that might adversely affect any individual's health, including, but not limited to, contagious disease.
6. Volunteers will portray a positive role model for individuals by maintaining an attitude of respect, loyalty, patience, courtesy, and maturity.
7. Volunteers will be expected to act and react with Christian love and understanding in all situations.
8. Volunteers will do everything in their power to avoid being put in a situation where they are alone with a minor or the intellectually or physically disabled other than one in their own custodial responsibility.
9. I understand that any violation of this code may result in my removal as a volunteer with the BGAV.
10. I understand that I am a volunteer at will, meaning that either I or the BGAV may end the volunteer relationship at any time and for any reason.

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Sponsor/Volunteer Signature \_\_\_\_\_

Name of Event \_\_\_\_\_

Date of Event \_\_\_\_\_